

January 1984

Back Matter

Ellen Garrison

Archives of Appalachia

Follow this and additional works at: <https://digitalcommons.kennesaw.edu/provenance>



Part of the [Archival Science Commons](#)

Recommended Citation

Garrison, Ellen, "Back Matter," *Provenance, Journal of the Society of Georgia Archivists* 2 no. 1 (1984) .

Available at: <https://digitalcommons.kennesaw.edu/provenance/vol2/iss1/10>

This Back Matter is brought to you for free and open access by DigitalCommons@Kennesaw State University. It has been accepted for inclusion in Provenance, Journal of the Society of Georgia Archivists by an authorized editor of DigitalCommons@Kennesaw State University. For more information, please contact digitalcommons@kennesaw.edu.

INFORMATION FOR CONTRIBUTORS

Editorial Policy

- Members of the Society of Georgia Archivists, and others with professional interest in the aims of the society, are invited to submit manuscripts for consideration and to suggest areas of concern or subjects which they feel should be included in forthcoming issues of PROVENANCE.
- Manuscripts received from contributors are submitted to an editorial board. Editors are asked to appraise manuscripts in terms of appropriateness, pertinence, innovativeness, scholarly worth, and clarity of writing.
- Only manuscripts which have not been previously published will be accepted, and authors must agree not to publish elsewhere, without explicit written permission, a paper submitted to and accepted by PROVENANCE.
- Two copies of PROVENANCE will be provided to the author without charge.
- Letters to the editor which include pertinent and constructive comments or criticisms of articles or reviews recently published by PROVENANCE are welcome. Ordinarily, such letters should not exceed 300 words.
- Brief contributions for Short Subjects may be addressed to Glen McAninch, Special Collections and Archives, King Library North, University of Kentucky Libraries, Lexington, KY 40506.

Manuscript Requirements

- Manuscripts should be submitted in double-spaced typescripts throughout--including footnotes at the end of the text--on white bond paper 8 1/2 x 11 inches in size. Margins should be about 1 1/2 inches all around. All pages should be numbered, including the title page. The author's name and address should appear only on the title page, which should be separate from the main text of the manuscript.
- Each manuscript should be submitted in two copies, the original typescript and one carbon or durable photocopy.
- The title of the paper should be accurate and distinctive rather than merely descriptive.
- References and footnotes should conform to accepted scholarly standards. Ordinarily, PROVENANCE uses footnote format illustrated in the University of Chicago Manual of Style, 13th edition.
- PROVENANCE uses the University of Chicago Manual of Style, 13th edition, and Webster's New International Dictionary of the English Language, 3d edition (G.& C. Merriam Co.) as its standard for style, spelling, and punctuation.
- Use of terms which have special meanings for archivists, manuscript curators, and records managers should conform to the definitions in "A Basic Glossary for Archivists, Manuscript Curators, and Records Managers," American Archivist 37, 3 (July 1974). Copies of this glossary are available for \$2 each from the Executive Director, SAA, 600 S. Federal St., Suite 504, Chicago, IL 60605.

SOCIETY OF GEORGIA ARCHIVISTS

OFFICERS OF THE SOCIETY

PETER SCHINKEL
President

NANCY BRYANT
Vice-President/President-Elect

BRENDA BANKS
Secretary-Treasurer

KAYE LANNING
Newsletter Editor

ANNE SHELANDER
Archivist

EDWARD WELDON
Director (1984)

VESTA GORDON
Director (1985)

CONTRIBUTING MEMBERS

Terry Abraham
Atlanta Historical Society
Augusta-Richmond County Public Library
Virginia J. H. Cain
Minnie Clayton
James E. Cross
Robert Dinwiddie
John F. Dojka, Jr.
Ellen Garrison
Vesta Lee Gordon
Myron W. House
Michael Kohl
Christine L. Krosel
Kaye Lanning
John H. Ott
Faye Phillips
Margery N. Sly
Elaine Smothers Smith
Sheryl B. Vogt
Paula Williams

PATRON MEMBERS

A. R. Rowland
Anthony R. Dees

Spacesaver



high density mobile storage & filing systems



WALTER H. HOPKINS CO.

790 FORREST ST. N.W. ATLANTA, GA. 30318

TIMES **2** TWO
SPEED FILES

351-0245

SHELVING ● WORK STATIONS ● CARD FILES ● COLOR CODED FILE FOLDERS