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Reviews in Brief

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THE HISTORY OF ARCHIVES ADMINISTRATION: A SELECT BIBLIOGRAPHY. Compiled by Frank B. Evans. (Paris: UNESCO, 1979. Pp. 255. Indexes. Paper. Distributed in the United States exclusively through UNIPUB, 345 Park Avenue South, New York, NY 10010. \$17.50.) Frank B. Evans has already established himself as the leading bibliographer of archival literature through the publication of Modern Archives and Manuscripts: A Select Bibliography (Chicago: Society of American Archivists, 1975). This earlier work brought together a vast body of readings pertaining to most aspects of the archival profession arranged topically. As the author himself points out,

the present select bibliography brings together many of these writings as they document the accomplishments and the needs of national communities throughout the world. It is intended to assist in the development of training courses and studies in which the past as recorded in archives is used to serve the needs of the present and the future.

The first two sections of the Bibliography deal with archival concepts, traditions, and procedures. They are followed by what is the largest, and from an American perspective the most interesting, section of the book dealing with the history and development of archival programs throughout the world. Evans includes chapters on various European countries, the Soviet Union, and Asian, Latin American, and African nations. The Evans volume concludes with bibliographic information pertaining to international archival organizations. As with his first work, readers will find this reference work comprehensive, accurate, and well-organized (including both subject and author indexes). Frank Evans has done us all a great service with this timely and useful publication.

THE WINTHROP COLLEGE ARCHIVES AND SPECIAL COLLECTIONS: A GUIDE TO THE RECORDS RELATED TO WINTHROP COLLEGE. Compiled by Ron Chepesiuk. (Rock Hill, S.C.: Winthrop College, 1979. Pp. vii, 39. Photographs, index. Paper. \$2.) A brief guide to the archives of Winthrop College describing some 360 linear feet of boxed records, 950 bound volumes, 33 file drawers, 331 reels of microfilm, and 21 oral history tapes. The guide lists record groups, series, and subseries within the collection. While the arrangement of these materials does not appear to have a logical order, it is well indexed for ease of access.

PRESERVING THE PAST FOR THE FUTURE: LOCAL HISTORY AND THE COMMUNITY: PAPERS PRESENTED AT CHESTER, LANCASTER, YORK, AND ROCK HILL, MARCH 24-27, 1980. Edited by Ron Chepesiuk. (Rock Hill, S.C.: Winthrop College, 1980. Pp. 45. Photographs. Paper. \$4.) This collection of papers was originally delivered as a set of presentations analyzing the interdependent activities of humanists, genealogists, professional historians, archivists, amateur historians, and the public in general. The individual authors focus on various aspects of local historical research: "writing your own local history," "the role of the archives and the local historical society in preserving local history," and "new methods for documenting local history." This volume constitutes an excellent example of the exploitation of modest resources to produce a practical community program concerned with applied history and archival outreach.

SPINDEX: AN INTRODUCTION FOR NEW AND PROSPECTIVE USERS. Prepared by Nancy Sahli. (Copies may be obtained from: SPINDEX USERS' NETWORK, c/o Historical Records Project, Peterson Hall, Central Washington University, Ellensburg, WA 98926. Pp. 14. Glossary, bibliography. Paper. Available without charge.) Written in the form of a series of questions and

answers, this little booklet describes the history, development, design, and current and potential applications of SPINDEX. While it was prepared in part as a promotional publication for SPINDEX and the SPINDEX USERS' NETWORK, Sahli does admit that the SPINDEX package is both hardware dependent and lacks an interactive capability. Those interested in automated information indexing and retrieval will find this work useful and instructive; the computer novice will find it an easily understood introduction to the single most widely employed automated archival system in the United States.