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## Recent Writings on Archives and Manuscripts

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The Georgia Folklore Society is now publishing a Newsletter which gives information about their activities as well as the activities of the Folk Music Archive Project. It will be published quarterly and can be obtained by writing the Georgia Folklore Society, P. O. Box 54740, Atlanta, Georgia 30308.

The Public Archives of Canada has published 212 finding aids of the Manuscript and Public Records Divisions on microfiche. "Finding Aids on Microfiche" can be purchased on a subscription basis (\$98 for series I and II and approximately \$50 per year thereafter) or individual finding aids will be available to researchers for 50¢ per fiche on a minimum order of \$4.00. Write: Finding Aids on Microfiche, Manuscript Division, Public Archives of Canada, 395 Wellington St., Ottawa, Ontario, K1A 0N3.

Peter Robertson, "More Than Meets the Eye," Archivaria, 1 (Summer, 1976), 33-43, considers the photograph as a document.

R. J. Taylor, "Field Appraisal of Manuscript Collections," Archivaria, 1 (Summer, 1976), 44-48, discusses monetary appraisal and suggests they be done only after study of the material under controlled conditions in the archives.

"Protecting Federal Records Centers and Archives From Fire" is a summary report of the General Services Administration Advisory Committee on the Protection of Archives and Records Centers which was appointed after the July, 1973, fire at the Military Personnel Records Center in Overland, Missouri. The full committee report will be available in the spring of 1977 but a single copy of the summary report may be obtained by writing the General Services Administration, Office of Federal Records Centers (NC), Washington, D.C. 20408.

Virginia R. Stewart, "A Primer on Manuscript Field Work," The Midwestern Archivist, 1, No. 2 (1976), 3-20, discusses data-gathering, preliminary contact, appraisal, negotiation, transport and receiving, and follow-up.

"A Progress Report on the Records Grant Program: The Future Belongs to You!" by Larry J. Hackman, the Deputy Executive Director of the Records Program of the National History Publications and Records Commission, can be found in The Midwestern Archivist, 1, No. 2 (1976), 21-27.

A recent work of use to those interested in study of Georgia: Georgia History: A Bibliography. Compiled by John Eddins Simpson. (Metuchen, N.J.: The Scarecrow Press, Inc., 1976. Preface, introduction. Pp. xvii, 317.) This work concentrates on secondary and edited primary sources and provides a listing of books, pamphlets, periodical articles, theses, and dissertations, arranged partly by chronology and partly by topics. A section on sources for local history is included. The compiler in his introduction points up the existing need for a guide to manuscripts that pertain to Georgia history. \$15.

The Southern Historical Collection of the Library of the University of North Carolina at Chapel Hill announces the publication of The Southern Historical Collection: Supplementary Guide to Manuscripts, 1970-1975 to complement and update its Guide to Manuscripts issued in 1970. Everard H. Smith III is the editor and preparation of the Guide was made possible by a grant from the National Endowment for the Humanities. Individual copies of the Supplementary Guide and Guide are available for \$2.50 and \$7.00 respectively. The two volumes may be purchased as a set for \$9.00. Write: Southern Historical Collection, University of North Carolina at Chapel Hill, Wilson Library 024-A, Chapel Hill, North Carolina 27514.

S. J. Pomrenze, "The Freedom of Information and the Privacy Acts and the Records Manager-- Selected Considerations," ARMA Records Management Quarterly, 10 (July, 1976), 5-9, considers important factors to be reviewed by records managers planning records systems.



The Colonial Records of the State of Georgia, Vol. XXVIII, Part I. Kenneth Coleman and Milton Ready, editors. Contains papers of Governors Reynolds, Ellis, Wright and others between 1757 and 1763. Available from the Order Dept., The University of Georgia Press, Athens, Georgia 30602 for \$15 plus 3% sales tax for Georgia residents.

Val D. Greenwood, "Legal Responsibilities of the Professional Genealogist," Genealogical Journal, 5 (March-June, 1976), 72-81, is an invaluable review of the rights and obligations of a professional researcher.

For archivists considering a media production as a means of reaching a broader audience, the "A-V" column in History News (August, 1976) provides a concise, highly useful comparison and contrast of the different media--sound/slide programs, motion pictures, videotape and multiple-media productions.

Charles G. LaHood, Jr., and Robert C. Sullivan, Reprographic Services in Libraries: Organization and Administration (Chicago: American Library Association, 1976; Library Technology Program Publication Number 19). Designed to assist librarians in initiating a reprographic service for patrons, as well as in organizing, managing, and maintaining existing services. Separate chapters on small, medium and large library programs. Appendices include select list of national and industry photographic standards, and a list of the type of documents that are illegal to reproduce photographically. Pp. 74. Paperback for \$4.50. Order from ALA Order Department, 50 E. Huron St., Chicago, Illinois 60601.