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Sexy Technical Communications

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43. Examples, Cases, and Models Index

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Sexy Technical Communication Home

Examples, Cases & Models

An example is worth half a thousand words

The following are links to the examples and models of the kinds reports, letters, and other documents discussed in this book. (Some of the items are excerpts.) True, many of these examples are as much as twenty years old. However, the point here is technical writing, format, organization, style—not up-to-date technology. Even so, why not write a technology update on blood glucose monitoring systems, voice recognition software, laptop computers, wind power systems? (And then send it to us at treardo2@kennesaw.edu)

Resumes

Veterinary assistant

LAN system administrator

Maintenance technician for high-tech systems

Science writer, editor, researcher

Computer service and sales representative

Case management nurse

Technical writing intern

Curriculum Vitae

<u>Instructional designer</u>

Application Letters

Technical writing intern Science editorship Database programmer Quality assurance manager Programmer/analyst

The Ghost of Milagro - used with permission from Melanie Sumner, author of *How to Write* a *Novel*

Complaint Letters

Microwave problems

Printer problems

Cosmetics problems

Digital multimeter problems

Garden polymer sprayers

Adjustment Letters

Compensation for damaged freight

Archaeological bad news. True, this is not an answer to a direct complaint.

Olivia's Rose Garden Boutique

Inquiry Letters

Questions about blood glucose monitoring systems

Questions about hardware support for Red Hat Linux

Order Letters

Office equipment purchase

Proposals

Employee Wellness Program

Proposal to Write the Operation and Maintenance Manual for the M-16A2 Rifle

Academic Proposal

Nursing Staff Handbook on Communication and Swallowing Disorders in the Elderly

Corporate Standards Manual

Student Guide for Solving Engineering Mechanics Problems

Remote Desktop Access at KSU

Progress Reports

Construction handbook for a mycological growroom (annotated PDF)

Database development

Debugging techniques with Scheme

Quartz etch rate project

<u>Therapeutic Electrical Stimulation Therapy (TES) for children with cerebral palsy</u> (annotated PDF)

Instructions, Policies and Procedures, Standard Operating Procedures

Using WS FTP Pro for Windows

Beginner's Guide to Eudora Lite for Windows

Operating the Minolta Freedom 3 Camera

How to Raise Potatoes in the Home Garden

Instructions for a Simple Window Curtain

Hand-washing policies and procedures for health care personnel

Accounting policies and procedures

<u>Standard operating procedures: pouring dental impressions</u> Thanks to Melissa Burke for making this SOP available.

User Guides

GIMP User Guide
Parallels User Guide

Recommendation & Feasibility Reports

Sport Utility Vehicles

Laptop Computers (annotated PDF)

Fire Ant Control

Blood Glucose Monitoring Systems

Uninterruptible Power Supply (UPS) Systems

First Telescope Purchase

Voice Recognition Software

Formal Technical Reports (annotated PDF)

DVD Technology and Applications
Cerebral Palsy and Its Treatments

Effects of Increased Atmospheric Carbon Dioxide
Report on Light Water Nuclear Reactors

Handbooks

Film production
Amazon
Asthma
Avian flu

Primary Research Reports

Trout Spawning Cycles

Bats Roosting in Deciduous Leaf Litter

Technical Specifications

<u>Design and Construction of a Single-Story Purple Martin Birdhouse</u> <u>Specifications: (a) Metal Doors and Frames, (b) Cassette Deck</u>

Mazda 787B

Oral-Report Scripts

Patient Seminar on Physical Therapy
Presentation on Automobile Airbags for Sales Representatives

Report and Section Instructions

Introductions to Brief Instructions
Introductions to Brief Reports

Report Introduction from a Report on Nuclear Reactors

Report Introduction from a Report on the Ames Municipal Solid Waste Recovery System Section Introduction Occurring in a Report on Wire-Line Logging Technology

Descriptions

Rayovac Workhorse Flashlight
Mars Exploration Rover
Primitive Stone Scraper
Littman Stethoscope

Comparison

Wind Electrical-Power Generators
Comparison of Nuclear Reactors

Classification

<u>Industrial Robots</u>
<u>Types of Solar Water Heaters</u>

Causal Discussion

Effects of a Nuclear Attack

Lunar Organic Matter

Definition

Sickle Cell Anemia
Stratospheric Ozone Depletion and HVAC Refrigerants
Superconducting Quantum Interference Device

Process Discussion

Cardiac Cycle

Wind Turbine Power Generation Shock

Persuasion

In Favor of Recycling Opposed to Recycling

Graphics

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